

Risk assessment

Company name: **AGMagicians**

Date of risk assessment: **28/10/2019**

What are the hazards?	Who might be harmed?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Action by when?
Trapped fingers, bumps, knocks and scrapes when setting up	Performers and members of public who may be in the vicinity of setting up	Keeping others away when setting up. Do not allow people who are not performers or hosts "backstage" or to assist with props or setting up.	No	George and Alex Rowley	From now on: 28/10/2019
Electric shock	Performer and assistants using microphones	Carry out visual check on electrical equipment before use. Avoid performing with bare wires, faulty plugs etc. Do not allow any drink or liquid near electrical equipment. Ensure to always use PAT equipment and make sure each and every electrical appliance used is within one-year of previous testing.	No	George and Alex Rowley	From now on: 28/10/2019
Injury caused by falling objects	Performers and members of public who may be in the vicinity of stage	Ensure any physical or stage equipment, involving backdrops, tables and props, are secure and stable. Do not allow staff or public into the performance area unless invited by the magician.	No	George and Alex Rowley	From now on: 28/10/2019
Choking	Usually younger children	Do not give small prizes, balloons, props or objects to children under the age of four. Ensure that each prop, object or trick is unlikely to break into smaller parts during setup or performance.	No	George and Alex Rowley	From now on: 28/10/2019
Tripping and falling	Performers and members of public who may be in the vicinity of stage	Keep area clean and organised: store boxes and bags neatly without risk of them falling or being walked into. Keep walkways clear. Do not lay cables in walkways unless covered or taped down.	No	George and Alex Rowley	From now on: 28/10/2019

		<p>Highlight areas of possible danger to members of the public if they're likely to use them.</p> <p>Assist members of the public on stage if and when necessary.</p> <p>Organisers must ensure the performers have an enclosed, dedicated space to work in during performance.</p>			
Performing outside	Performers and members of public who may be performing outside	<p>Make sure the area is dry, clear of mud or puddles, and steady to perform in.</p> <p>Ensure that younger members of the audience are kept in view of parents/guardians.</p> <p>Ensure that performers have weather-appropriate clothing and/or cover.</p>	No	George and Alex Rowley	From now on: 28/10/2019
Aggravation of or injury as a result of preexisting medical conditions	Members of the public and children	<p>Make sure that health and safety protocol is known, as well as areas of refuge and first aid are clearly marked.</p> <p>Ensure that phone signal is available to call for emergency services. Or, if not available, ensure that an area can be accessed where phone signal or landline can be reached.</p>	No	George and Alex Rowley	From now on: 28/10/2019

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Magician Method Statement	Who might be affected?	
Equipment and materials, such as props, hats, wands etc.	Performers and members of public	<p>Due to the improvisational nature of our entertainment and the personal style of different magicians, there are no guarantees this statement will cover all outcomes. We always endeavor to make sure the following guidelines are adhered to:</p> <p>We arrive at the venue in costume and with equipment and materials to hand. We set up the equipment and prepare for the magic show in the space designated by the client. The magic show begins at the start time as stated in the booking process. Depending on the type of show we deliver, guests may be asked to participate in some of the tricks. We will fulfill any special requests previously agreed with us and the client, such as pausing the show for happy birthday to be sung. The magic show and special requests are undertaken in accordance with the entertainment duration agreed in the booking. When the entertainment duration is complete, the magician packs away our equipment and materials and leaves the venue in the way in which we found it. Payment and invoicing is sorted out separately between ourselves and our clients.</p>